



# FARNHAM TOWN COUNCIL

## Agenda Council

---

**Time and date**

Thursday 29th July, 2021 at 7.00 pm

**Place**

Army Reserves Centre, Guildford Road, Farnham, GU9 9QB

---

To ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** on **Thursday 29th July, 2021, at 7.00 pm** in the Army Reserves Centre, Guildford Road, Farnham, GU9 9QB.

The Agenda for the meeting is attached.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Iain Lynch'.

**Iain Lynch**  
**Town Clerk**

**Members' Apologies**

**Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.**

**Recording of Council Meetings**

This meeting is digitally recorded and retained until the minutes are signed.

**Questions by the Public**

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**Members of the Public are welcome and have a right to attend this Meeting.** Please note that there is a maximum capacity of 30 in the public gallery.



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, I hereby declare, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 29 July 2021

Name of Councillor .....

	<b>Nature of interest (please tick/state as appropriate)</b>		
<b>Agenda Item No</b>	<b>I am a Waverley Borough Councillor/Surrey County Councillor*</b>	<b>Other</b>	<b>Type of interest (disclosable pecuniary or Other) and reason</b>

\* Delete as appropriate



# FARNHAM TOWN COUNCIL

## Agenda Council

---

### Time and date

Thursday 29th July, 2021 at 7.00 pm

### Place

Army Reserves Centre, Guildford Road, Farnham, GU9 9QB

---

### Prayers

Prior to the meeting prayers will be said by the Revd. Jacqueline Drake-Smith, St Peter's, Wrecclesham. Councillors and members of the public are welcome to attend.

### 1 Apologies

To receive apologies for absence.

### 2 Disclosures of Interest

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

#### NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Beaman, Blishen, Cockburn, Dickson, Edmonds, Gray, Hesse, MacLeod, Martin, Merryweather, Mirylees, Neale, and Ward.*
- (ii) *The following councillors have made a general non-pecuniary interest declaration in relation to being a councillor of Surrey County Council: Cllr MacLeod and Cllr Martin.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to [customer.services@farnham.gov.uk](mailto:customer.services@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.*

### 3 Minutes

To sign as a correct record the minutes of the Farnham Town Council meeting held on June 24<sup>th</sup> 2021 at Appendix A.

### 4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

## **5 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

## **6 Working Group Notes**

- 1) To receive the notes and any recommendations of the following Working Groups:
  - i. Cemeteries and Appeals held on 1<sup>st</sup> July 2021 **Appendix B**
  - ii. Tourism and Events held on 14<sup>th</sup> July 2021 **Appendix C**
  - iii. Strategy and Finance held on 20<sup>th</sup> July 2021 **Appendix D**
- 2) To receive a verbal update from the Lead Member for Community Enhancement on any relevant matters.

## **7 Questions by Members**

To consider any questions from councillors in accordance with Standing Order 9.

- 1) Cllr David Beaman

“Wednesday 22<sup>nd</sup> September is designated World Car Free Day in which motorists should be encouraged to give up their cars for a day. Given that Farnham Town Council has declared a Climate Emergency, what initiatives does Farnham Town Council intend to take to encourage councillors, staff and residents to use alternative forms of transport (public transport, cycling and walking) where they are available on that day?

Since both Surrey County Council and Waverley Borough Council have both declared a Climate Emergency, I intend to ask a similar question at meetings of Surrey County Council's Cabinet that is being held on 20<sup>th</sup> July and Waverley Borough Council's Full Council that is being held on 3<sup>rd</sup> August.”

### **Part 1 - Items for Decisions**

## **8 Planning and Licensing Applications**

To receive the minutes of the Planning & Licensing Consultative Group meetings held on 5<sup>th</sup> July, and 19<sup>th</sup> July at Appendices E and F.

### **Part 2 - Items to Note**

## **9 Actions taken under the Scheme of Delegation**

## **10 Reports from Other Councils**

To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council.

## **11 Reports from Outside Bodies**

To receive from Members any verbal reports on Outside Bodies where they represent Farnham Town Council.

## **12 Date of Next Meeting**

To note the date of the next meeting as September 16<sup>th</sup> 2021.

## **13 Exclusion of the Press and Public**

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda (if required) in view of any confidential items under discussion.

### **Item 3 - Confidential Items**

## **14 Any confidential matters (if required) arising from discussions of the Working Group notes.**

Council Membership:

Alan Earwaker (Mayor), Michaela Wicks (Deputy Mayor), David Attfield, David Beaman, Roger Blishen, Carole Cockburn, Sally Dickson, Pat Evans, Paula Dunsmore, Brian Edmonds, John "Scotty" Fraser, George Hesse, Andy MacLeod, Michaela Martin, Mark Merryweather, Kika Mirylees, John Neale and John Ward

This page is intentionally left blank



# FARNHAM TOWN COUNCIL

# B

## Notes

### Cemeteries and Appeals Working Group

---

#### Time and date

9.30 am on Thursday 1st July, 2021

#### Place

Council Chamber - Town Council Offices

#### Attendees:

Members: Councillors Carole Cockburn (Lead Member), David Attfield, Alan Earwaker (ex-Officio), Kika Mirylees, Pat Evans and Mark Merryweather

Officers: Iain Lynch (Town Clerk), Iain McCready (Business and Facilities Manager) and Adrienne Owen (Cemeteries and Memorials Administrator)

#### 1. Apologies for Absence

POINTS	ACTION
Apologies were received from Councillor Fraser.	

#### 2. Declarations of Interest

POINTS	ACTION
None received.	

#### 3. Minutes of the previous meeting

POINTS	ACTION
The minutes of the previous meeting held on the 28 <sup>th</sup> January 2021 were agreed.	

#### 4. Recent Appeals

POINTS	ACTION
The Working Group welcomed family members who had made an appeal against the decision made by the Working Group to not allow a kerb set around a grave situated in West Street Cemetery. The Working Group had	Councillor Cockburn to

<p>refused the original application in 2007 as the new Cemetery Regulations at that time did not allow kerb sets in West Street Cemetery other than in exceptional circumstances. The Working Group were minded to refuse the Appeal but invited the family to make a personal appeal explaining why they considered the appeal should be allowed.</p> <p>After the family left the meeting, the Working Group considered the merits of the request in detail and concluded that the circumstances had not changed and the situation was not one to justify allowing the appeal. Nonetheless, the Appeal Panel wished to work with the family to find an alternate solution if this were possible. It was agreed the Lead Member would write to the family on the outcome of the Appeal Panel's decision.</p>	<p>respond to the family on the decision of the Appeal Panel.</p>
---	---

## 5. Maintenance of the Cemeteries

POINTS	ACTION
<p>The Working Group were given an update on the recent work to ready the Cemeteries for the upcoming In Bloom Judging which included Grass cutting and path maintenance.</p>	

## 6. General Updates

POINTS	ACTION
<p>The Working Group were informed of the current status of the Cemetery Gates project and that John Cooksley (Tilford Forge) had been asked to produce a specification on the requirements for the restoration of the West Street Cemetery entrance gates. It was noted that once the specification had been sent through it would be put out to tender.</p> <p>The Working Group was informed on the latest position of the Hale Chapels and noted a meeting was due to be set up with the Hale Chapels Trust to discuss the Council's decision.</p>	

## 7. Date of the next meeting

POINTS	ACTION
<p>The date of the next scheduled meeting is on the 30<sup>th</sup> September 2021.</p>	

The meeting ended at 11.00 am

Notes written by iain.mccready@farnham.gov.uk





# FARNHAM TOWN COUNCIL



## Notes Tourism & Events Working Group

---

### Time and date

9.30 am on Wednesday 14th July, 2021

### Place

Council Chamber - Town Council Offices

### Attendees:

Members: Councillors Pat Evans (Lead Member), Roger Blishen, Mark Merryweather, Kika Mirylees and John Neale

Officers: Iain Lynch (Town Clerk), Oliver Cluskey (Events Manager) and Millie Sobey (Apprentice).

### 1. Apologies

POINTS	ACTION
Apologies were received from Cllr Martin. Cllr Neal left the meeting at 5.6.	

### 2. Disclosures of Interests

POINTS	ACTION
None were made.	

### 3. Notes of the last meeting

POINTS	ACTION
The notes of the last meeting held on 23 <sup>rd</sup> March 2021 were agreed.	

### 4. Recent events

POINTS	ACTION
1) Sustainability Festival With the cancellation of Susfest 2020, this was the first year Farnham Town Council co-organised the Sustainability Festival with Farnham Community Farm. The Festival raised £3500 for the Community Farm with 1100 visitors attending at set times of entry	

<p>and following COVID Governmental guidelines for events. Members noted previously the Spring Festival in 2019 had an operational deficit of £575.</p> <p>2) West Street Market There were 34 stalls booked by ACVR Events for the Craft Market with 10 new local stalls. Members were informed that due to severe weather conditions the market closed early at 3pm but the event had been well-received and successful.</p> <p>3) Music in the Meadow All events had been sold out in advance and had run successfully with preregistration and use of bubbles for social distancing. Following the Government's decision to end social distancing rules and moving to stage 4 of the lockdown roadmap, members agreed to cease with pre-registration and use of bubbles from 25<sup>th</sup> July. Members noted the additional cost these measures had put on each event. Members agreed the need to have more Councillor support at events now that restrictions were being lifted.</p> <p>4) Picnic in the Park Unexpectedly, event restrictions were still in place by the Government so limited entry and preregistration with restricted numbers were in place for the event. The Events Manager explained that there was a limit to the number of stalls and entertainment booked to allow room for public. Once again, the weather effected the day with heavy rain from 3pm.</p> <p>5) Farmers. Market Members were informed that the recent markets had run at a capacity of 44 stalls and that since lockdown easing, numbers had only fallen slightly. Following the Government's decision to end social distancing rules and moving to stage 4 of the lockdown roadmap, members agreed that the current fencing and cones would not be necessary, but hand sanitisers and social distancing signage would remain.</p>	
--	--

## 5. Future events and projects

POINTS	ACTION
<p>1) West Street Market, Sunday 25<sup>th</sup> July This market is the first market for SMT where the quality of offering and management would be assessed with a view to considering whether to book more in the future. Members discussed the need to have 'no cycling' signs placed at the entrances to the market.</p> <p>2) Youth Events Members discussed the two events planned in August:</p> <p>i) The BMX/Mountain Bike Extreme show with Dj's in Gostrey Meadow on 18<sup>th</sup> August would cost around £2000 (including the bike show at £950, Kane FM Dj's at £600, First Aid and marketing estimated at £500). Members discussed the need for free transportation for those in Hale in particular and agreed to fund a hoppa service for this event and the Skate event.</p>	<p>Events Manager to get 'no cycling' posters printed and placed at entrance to market.</p>

<p>ii) Members discussed the proposed skate event in Farnham which would be supported by 'Decade', a Guildford based Skate shop that runs 'Skate Jam' in Guildford. Members were made aware of the need to make sure it was marketable to teenagers by using 'Decade' as a brand rather than just Farnham Town Council branding. The event would cost an estimated £1000. Members agreed to fund Hoppa bus for this event also.</p> <p>3) Gin and Fizz Festival The proposed movement of the Gin and Fizz Festival to Gostrey Meadow had been discounted due to several risk factors including:</p> <p>i) A new Gin Festival at Loseley House called 'the Surrey Gin festival was being promoted on the same day as the proposed Farnham Gin and Fizz Festival</p> <p>ii) Previous exhibitors were already booked at the Surrey Gin Festival.</p> <p>iii) COVID uncertainty.</p> <p>iv) The Lions Sausage &amp; Cider event was the week before. Members agreed to discuss a proposal for 2022 at the next meeting.</p> <p>4) Food Festival, 26<sup>th</sup> September Members discussed keeping the same format of the Food Festival with a slight decrease in the number of stalls on Castle Street due to Social distancing. The Event Manager informed members that there were less catering stalls applying due to the effects of COVID. Haslemere had been in contact with concerns over limited caterers booking.</p> <p>5) Christmas Light Switch on and Beacons of Light, November 2021 Members were keen to repeat the Beacons of light that were used in 2020 and decide that they would like to merge together both events and hold it on Saturday 20<sup>th</sup> November. The Light switch on finishes at 6pm and the Beacons would be on in the communities when people went home. Extra sponsorship would be sought to cover some of the additional £1500.</p> <p>6) Christmas Market, 12<sup>th</sup> December 2021 Members were made aware that The Bush Hotel Courtyard would not be able to be used due to a semi-permanent tent being used for outdoor catering. This would therefore split the conference centre and carpark from the festival. The Events Manager had visited the Conservative Club and proposed using it for local craft as well as the nativity scene and rides in the car park. Members agreed to proceed and to have additional lit signage to help visitors navigate between venues.</p> <p>7) Book Festival, March 2022 Cllr Mirylees updated members on the first steering group meeting which was held on 9<sup>th</sup> July 2021. Members discussed the need for funding for the event to go ahead. The Town Clerk suggested that £2000 could be allocated from the Events development fund alongside allocation from other budgets with possible sponsorship from Brightwells opening. A budget of £10,000 was agreed to be recommended to Strategy and Finance.</p>	<p>Events Manager to progress</p> <p>Events Manager to arrange and book beacons.</p> <p>Events Manager to arrange and book the Conservative Club</p> <p>Town Clerk to create budget code and recommend budget of £10,000 to Strategy &amp; Finance.</p>
---	---

<p>8) Platinum Jubilee, 2<sup>nd</sup>-5<sup>th</sup> June 2022  Members noted Council previous decision to promote community street parties and the Council to cover insurance. Members discussed a special event on Gostrey Meadow with a screen but were concerned that it may clash with a national event. Members asked the Events Manager to price a big screen and put a proposal together for the next meeting. A budget of £5,000 was suggested. Members noted that the event could be the first for the new Town Crier once one was recruited. A competition to find a new Town Crier was now possible as social distancing had been eased.</p> <p>9) Partner Events  Members discussed upcoming partner events in Gostrey Meadow:</p> <p>A) VE / VJ Day was to be held on 14<sup>th</sup> August with infrastructure support from FTC.</p> <p>B) Kids party in the park and The Electric Festival and were events scheduled to be held on 7<sup>th</sup> August and 12<sup>th</sup> September and were classed as commercial that paid a fee of £500.</p> <p>C) The proposed Halloween event by the Lions and Hedgehogs was not proceeding.</p> <p>D) Sausage and Cider Festival, scheduled for 4<sup>th</sup> September, was a partner event where the FTC logo would be on marketing for infrastructure support and use of Gostrey Meadow. The Town Clerk had authorised the use of the FTC Premises Licence for this partnership event.</p> <p>E) Carnival 2022 was planning to go ahead with no theme yet confirmed. Possible theme to be linked to Platinum Jubilee.</p>	<p>Events Manager to put proposal together for Platinum Jubilee.</p> <p>Events Manager to progress</p> <p>Events Manager to confirm Conservative Club.</p>
--	--

**6. Business update**

<b>POINTS</b>	<b>ACTION</b>
<p>1) Update progress on BID  COVID had slowed down the progress of the BID but a first meeting of the new committee was scheduled for 4<sup>th</sup> August. Members were advised that FTC had applied for £7,500 for the ERDF Welcome back fund to part fund a BID co-ordinator to oversee the process. This would be on top of the money already allocated by FTC.</p>	

<p>2) Welcome Back Fund ERDF HRSS fund - Members were informed that FTC had claimed most of the previously awarded £38,994 and a further claim was in process. ERDF WBF - Members were advised that FTC had applied for £35,520 and officers were in the process of confirming the details.</p> <p>3) Makers spaces FTC was still aiding Toby Poolman in seeking appropriate premises for the co-working space that was being sought. Members suggested several sites.</p> <p>4) Vacant shop units According to agents, the market was doing well and many shops had new tenants lined up.</p> <p>5) We are Farnham Members agreed the site had made good progress but it in need of marketing to produce sales. Funds had been allocated in the Welcome Back Fund.</p> <p>6) Refreshments on Gostrey Meadow Members were informed that there had been a complaint from a local café on Downing Street that the concession on Gostrey Meadow was taking trade away from them. Members agreed that concessions had been on Gostrey Meadow for several years and benefitted the park as a facility. Members were informed that the concession was chosen as a local business selling local produce. Members agreed for the concession to continue trading.</p> <p>7) Gostrey Meadow Licence Members were informed of a need to update the Premises Licence of Gostrey Meadow to reflect current activities. Members authorised Officers to review the licence with a view to amend the next year. Members also agreed to look at the Town Centre licences.</p>	<p>Events Manager to meet Christian Shanahan</p> <p>Town Clerk and Events Manager to review licences</p>
--	--

## 7. Sponsorship

POINTS	ACTION
<p>Members were informed that officers were currently following up on a number of leads. The Events Manager was confident that some would confirm and was currently looking for others but that it was a difficult time for small businesses.</p> <p>Members were asked that if they had any warm leads to pass on to the Events Manager. Members suggested several options for review.</p>	

## 8. Budget

POINTS	ACTION
<p>The current budget position was noted</p>	

**9. Date of next meeting**

<b>POINTS</b>	<b>ACTION</b>
The date of the next meeting is Tuesday 12 <sup>th</sup> October 2021	

The meeting ended at 12.15 pm

Notes written by [Oliver.Cluskey@farnham.gov.uk](mailto:Oliver.Cluskey@farnham.gov.uk)



# FARNHAM TOWN COUNCIL

# D

## Notes

### Strategy & Finance Working Group

---

#### Time and date

9.30 am on Tuesday 20th July, 2021

#### Place

Council Chamber - Town Council Offices

#### Attendees:

Members: Councillors John Neale (Lead Member), Roger Blishen, Carole Cockburn and Pat Evans

Officers: Iain McCready (Business and Facilities Manager) and Iain Lynch (Town Clerk)

In attendance: Cllr Alan Earwaker (ex officio)

#### 1. Apologies

Apologies were received from Cllr Hesse.

#### 2. Declarations of interest

POINTS	ACTION
There were no declarations of interest.	

#### 3. Minutes of the last meeting

POINTS	ACTION
The Minutes of the meeting held on June 15 <sup>th</sup> were approved.	

#### 4. Finance report

POINTS	ACTION
<p>The Town Clerk introduced the quarterly finance reports attached at Appendices B, Ci, Cii and Ciii setting out the Bank reconciliation, and summary and detailed budget comparisons by committee and account code.</p> <p>Members noted the reduction of income as a result of the cancellation of the Gina and Fizz festival that had been agreed after the budget had been set and the additional income from the Government's/ERDF Welcome Back</p>	

<p>Funding that was now due.</p> <p>Members went through the income and expenditure noting various matters that were in progress. The balance in grants was noted and the release of the earmarked reserve for the Sea Cadets building renovation.</p> <p>The Town Clerk advised that in line with previous decisions an initial budget (Account code 321) for the Book and Literary Festival had been created and it was now proposed by the Tourism and Events Working Group that this should be set at £10,000. This was agreed for recommendation to Council and for the Town Clerk to make the necessary virements.</p>	<p><b>Recommendation to Council:</b>  <b>The net budget for the Book and Literary Festival be agreed at £10,000.</b></p>
--	--

## 5. Farnham Infrastructure Programme

<b>POINTS</b>	<b>ACTION</b>
<p>The Leader gave an update on the latest progress of the Farnham Infrastructure Programme. He reported back on the 15<sup>th</sup> June Board meeting and a meeting of Farnham Councillors on the Infrastructure Programme Board that had taken place on 15<sup>th</sup> July covering communications, the emerging 'quick wins' or initial projects for the programme, and the likely timetable for the high-level presentation to the Department for Transport on proposals for the A31 Farnham Corridor covering the Shepherd and Flock and Coxbridge and including Hickleys Corner.</p> <p>The Working Group noted the progress on the HGV restrictions due to come into force at the end of August, the work on a 20MPH zone and road reclassification. The first of a series of monthly updates was noted which should help understand progress across the programme.</p> <p>The Working Group was updated on the new Wayfinding proposals emerging from Brightwells Section 106 funding and Infrastructure Programme funding in a detailed report attached at Appendix F circulated to all councillors for comment. Town Council Officers had been working with the consultants to ensure the right signs would be in the right places (without too much additional street furniture) and there were some signs still to be finalised (Page 57 of report for any additional comments). It was agreed that the report would go for approval to Council and that any final comments as set out in the report at Annex 1.</p> <p>The Working Group reviewed the early draft of the early interventions/'quick wins' projects programme, noting the basis for the scoring that has been used and that it was still work in progress. Councillors felt the draft list had not given sufficient weight to some important local elements and noted that community benefit was currently being reviewed. A version for wider discussion with councillors setting out priorities of the hundred plus projects on the list was due for publication before the September Board meeting and an Informal meeting of Council would be held. The Working Group noted that many of the benefits of the Infrastructure Programme would have to be supported by a 'modal shift' as part of the response to carbon reduction and climate change.</p> <p>Cllr Cockburn advised that she had had a meeting with Jeremy Hunt with</p>	<p><b>Recommendation to Council:</b>  <b>Subject to any comments by Council, sign off on placement be delegated to the Town Clerk in consultation with the Leader and Lead Member of Tourism &amp; Events.</b></p> <p>Town Clerk to arrange Informal Council meeting</p>



<p>some Residents' Association representatives and they had expressed their concern about not having had further input. John Neale said dates for new Local Liaison Forums were being programmed.</p> <p>The Working Group noted that an informal team building event was being hosted by Farnham Town Council on 5th September for those working in the Programme Team with the Programme Board members.</p>	
---	--

## 6. Review of Council Policies

POINTS	ACTION
<p>Farnham Town Council has demonstrated its determination to conserve and enhance biodiversity, in addition to discharging its other environmental responsibilities in meeting its carbon reduction commitments. In order to achieve this right across the Town Council area, the Biodiversity Action Group has suggested it would be helpful to have an agreed approach to policy-making that recognises the spread of issues raised and the interests of all the stakeholders which range from Farnham Town Council and its staff to other organisations and the large number of private landowners. The draft Biodiversity Policy attached at Annex 2 to the Minutes was agreed for adoption by Council.</p>	<p><b>Recommendation to Council:</b>  <b>The Biodiversity Policy, attached at Annex 2 to the Strategy &amp; Finance Working Group notes, be adopted.</b></p>

## 7. Reports from Task Groups

POINTS	ACTION
<p>Members received updates from the Task Groups that report to Strategy &amp; Finance</p> <p><b>a. Infrastructure Planning Group.</b>  A date for IPG to meet to review the Local Transport Plan and other matters will be arranged.</p> <p><b>b. Community Infrastructure Projects Task Group</b>  The Working Group noted that the next Waverley Strategic CIL funding round had opened until the 15<sup>th</sup> October 2021. A meeting of the Task Group would be arranged to consider priorities for funding with a view to reporting to the next Strategy &amp; Finance Working Group in September</p> <p><b>c. Younger People Task Group.</b>  The Working Group noted progress that had been made with two events organised for the summer (BMX event in Gostrey Meadow and a Skate Jam event in the Skate Park). In addition, the location for a Youth shelter had been agreed on Borelli Walk and a funding application submitted to the Community Safety Fund. The next meeting of the YPTG on 21<sup>st</sup> July would include representatives of Surrey County Council to discuss their strategic approach to supporting young people.</p> <p><b>d. HR Panel.</b>  The Working group noted the results of the Job evaluation assessments from South East Employers were awaited and the next HR Panel would be arranged once received..</p> <p><b>e. Cultural Project Task Group.</b>  The Consultants (Bonner Keenlyside) met with the Task Group on 1<sup>st</sup> July and had commenced work. It was agreed that the brief for their work</p>	<p>Town Clerk to arrange</p> <p>Town Clerk to arrange</p> <p>Town Clerk to arrange</p> <p>Town Clerk to circulate Bonner Keenlyside brief.</p>

<p>would be circulated.</p> <p><b>f. Riverside Sculpture Task Group</b> The Task Group partner members had been identified and an initial meeting held to discuss preparing a brief for the public art.</p> <p><b>g. Trees and Hedgerow Task Group</b> The Trees and Hedgerows Task Group was progressing its draft policy which would be submitted to a future meeting.</p>	
--	--

## 8. Consultations

POINTS	ACTION
<p><b>1) Surrey Local Transport Plan 4</b> The Working Group noted that the draft Surrey Local Transport Plan 4 (attached at Appendix H to the agenda and circulated to all councillors) was open for consultation until October 24th. This was a key document that would have wide ranging implications as it was a major part of the carbon-reduction strategy for Surrey County Council as transport accounts for 46% of all carbon emissions in Surrey. The Local Transport Plan needed to be updated to reflect changes to national and local policy, such as the Government’s legally-binding commitment to achieve net zero carbon emissions by 2050. The plan sets out the measures to tackle key transport issues, improving public transport, road safety and pollution for all modes of transport. Achieving net zero will mean a step change in how transport is planned delivered and maintained.</p> <p>Comments can be made at <a href="https://surreyltp4.commonplace.is/">https://surreyltp4.commonplace.is/</a>. The consultation link includes further links to the draft Surrey Transport Plan main report (191 pages) and a shorter Executive Summary (25 pages), also attached at Annex 1, explaining the proposed measures and emerging delivery plan.</p> <p>The Council’s draft comments would be considered by Strategy &amp; Finance after the Infrastructure Planning Group had met.</p> <p><b>2) Boundary Commission Review of Waverley wards.</b> The Working Group noted that details had been circulated to all councillors in May on the consultation for a new pattern of electoral wards for Waverley following acceptance by the Boundary Commission of a proposal to reduce the number of Waverley councillors from 57 to 50. The consequence was that the number of wards in Farnham would reduce from 9 to 8, still within the Town Council boundary. The deadline for comments was 19<sup>th</sup> July (<a href="https://consultation.lgbce.org.uk/have-your-say/27237">https://consultation.lgbce.org.uk/have-your-say/27237</a>). It was noted the Commission had no power to create new parishes or alter the external boundaries of existing parishes and would not normally change the total number of parish or town councillors. The next steps would be the Boundary Commission drawing up new ward boundaries based on a set of clear criteria and then consulting on the proposals between 5 October 2021 and 13 December 2021.</p> <p><b>3) Parish Remuneration Review.</b> The Working Group noted that on 13<sup>th</sup> July, FTC was advised that</p>	<p>Farnham Infrastructure Programme Task Group to review LTP4.</p>

<p>Waverley has appointed an Independent Remuneration Panel (Mark Palmer (Chair), Dennis Frost, Gordon Manickam) to carry out the required periodic review of Waverley Members' Allowances. As part of its role, the Panel also sits as a Parish Remuneration Panel to review the allowances paid to members of parish and town councils within the Borough of Waverley.</p> <p>The Working Group noted that the function of a Parish Remuneration Panel was to produce a report making recommendations as to:</p> <ul style="list-style-type: none"> <li>(a) the amount of parish basic allowance payable to elected members of such authorities;</li> <li>(b) the amount of travelling and subsistence allowance payable to members of such authorities, elected or otherwise;</li> <li>(c) whether parish basic allowance should be payable only to the chairman of any such authority or to all of its members;</li> <li>(d) whether, if parish basic allowance should be payable to both the chairman and the other members of any such authority, the allowance payable to the chairman should be set at a level higher than that payable to the other members and, if so, the higher amount so payable; and</li> <li>(e) the responsibilities or duties in respect of which members should receive parish travelling and subsistence allowance.</li> </ul> <p>The Working Group further noted that FTC had not yet paid a parish basic allowance and only paid out of pocket expenses to the Mayor in view of the large number of mayoral duties. It also noted that dependent carers' allowances were not available to parish councillors. In discussion there were a range of views. On the one hand, the amount of commitment by councillors from a large Parish/Town Council such as Farnham was significant, but on the other hand Farnham received significant community support from volunteers because it was known that its councillors were also volunteers.</p> <p>It was agreed that it would be useful to await the outcomes of the Panel's work in the autumn before discussing further and seek information on how other Councils the size of Farnham operated. If appropriate, after further discussion by Council, a review of Farnham might be considered in 2022.</p>	
---	--

## 9. Contracts and assets update

POINTS	ACTION
<p>1) The Working Group received an update on a range of contract matters. It was noted that there had been a series of technical faults with the Town Hall lift which may require a substantial repair in the not-too-distant future. The Town Clerk provided an update on the insurance claim following the fire at the greenhouse and the Working Group noted that options for replacement of the damaged greenhouse were being investigated. Sketch drawings were still awaited for the proposed Gostrey Meadow café whilst the Town Centre CCTV glitches for pedestrian counting were thought to</p>	<p><b>Recommendation to Council: The continuation of the Employment</b></p>

<p>have been resolved. If not, it was noted that an additional camera may need to be installed.</p> <p>2) The Working Group were advised that the contract for Employment and Health and Safety advice was due for renewal and it was agreed to recommend to Council the continuation of the Employment Law, HR and Health &amp; Safety Support Contract with Ellis Whittam for a five year period at a reduced cost of £1,895 per annum.</p>	<p><b>Law, HR and Health &amp; Safety Support Contract with Ellis Whittam be approved for a five year period at a reduced cost of £1,895 per annum</b></p>
---	--

## 10. Town Clerk update

POINTS	ACTION
<p>The Town Clerk provided an update on a range of matters:</p> <p>1) <b>Covid 19 arrangements.</b> Masks would continue to be worn in the Town Hall building for the time being when people were walking around the offices but could be removed when seated. The Council meeting was potentially being held in a larger premises to allow for greater distancing, but Councillor views would be sought prior to a decision being made.</p> <p>2) <b>Volunteer Reception</b> The reception for volunteers who had supported the response to Coronavirus and the rollout of vaccines would be taking place at Waverley Abbey House on Wednesday 18<sup>th</sup> August 2021. A badge for the volunteers had been commissioned.</p> <p>3) <b>Council of the year</b> The details of the public voting process for the Council of the Year award was not received by the time of the meeting. (subsequently it was announced that then public could vote via <a href="https://www.surveymonkey.co.uk/r/CVQVYSZ">https://www.surveymonkey.co.uk/r/CVQVYSZ</a>.)</p> <p>4) <b>Farnham in Bloom judging</b> The South and South East in Bloom judging of Farnham in Bloom had gone well. The Britain in Bloom papers were being submitted and results were awaited in the autumn.</p> <p>5) <b>Urban Tree Fund</b> The Working group noted an application had been made via Surrey CC for funding for three years for tree and hedgerow planting from the Urban Tree Fund.</p> <p>6) <b>Farnham PCN Health Inequalities Development Group</b> The Town Clerk advised he had attended a recent meeting of this Group which was mapping a response to health inequalities for Farnham.</p> <p>7) <b>Surrey ALC update</b> The Town Clerk provided an update of the progress of Surrey ALC. He had recently completed a satisfaction survey but it was too early to give a clear view. He had raised the issue of member training being badged as being provided by a private company rather than the Association.</p> <p>8) <b>Local Government re-organisation</b> – meeting with Surrey The Working Group noted that the proposed meeting between the Leader, Town Clerk and Surrey CC had been postponed. An update would be provided in due course.</p>	

<p>9) <b>Surrey Clerks' Motion</b>  The Town Clerk advised that the Surrey Clerks had proposed a Motion proposing that legislation for any new unitaries include new areas to be completely parished for equity in democratic decision making. It was agreed to recommend that this concept be approved by Council to be taken up with NALC and others.</p> <p>10) <b>Staffing update.</b>  The Town Clerk provided a staffing update.</p> <p>11) <b>Tice's Meadow update.</b>  The Working Group noted that a local authority consortium led by Surrey County Council was in discussion with Hanson about the possibility of Tice's Meadow being brought into public ownership.</p> <p>12) <b>Wrecclesham Community Centre update.</b>  The Town Clerk advised that new Community Centre Trustees had taken up post and that officers were due to meet with them.</p>	<p><b>Recommendation to Council:</b>  <b>Farnham Town Council support the Surrey SLCC proposal that any new unitary areas be completely parished in order that there be democratic equity and that this proposal be raised with NALC and others.</b></p>
--	--

## II. Date of next meeting

<b>POINTS</b>	<b>ACTION</b>
The date of the next meeting was agreed as Tuesday 7 <sup>th</sup> September at 9.30am.	

The meeting ended at 12.50 pm

Notes written by [Town.Clerk@farnham.gov.uk](mailto:Town.Clerk@farnham.gov.uk)

## FARNHAM TOWN COUNCIL



Strategy and Finance Working Group

---

### Draft Wayfinding Strategy Prepared by WS Atkins

- 1 SI06 monies from the Brightwells Park & Stride Project will fund Wayfinding signage for Farnham, along with some monies from the FIP.
- 2 Atkins has been tasked with scoping out Farnham's needs and providing a strategy report on Wayfinding placement, please click on the following link to download the document. Please note this a draft document.  
<https://FiletransferGB.atkinsglobal.com/message/OxGHaD7RN2m5522myF3bvY>
- 3 Implementation timescales need to be clarified - Brightwells Yard has been pushed back to late 2021/early 2022. Key drivers for the project is signage for 'Park and Stride' from Riverside car parks.
- 4 Proposed locations for Wayfinding signage and fingerposts.

The map is a little vague and not detailed enough to show the specific location/side of the street. See page 57 for 'Sign Placement'.

It is generally agreed that 'arrival' points such as car parks and the train station are good locations for map-based products. Additional locations include South Street and East Street, arrival bus stops, Borelli Walk for pedestrian access to Brightwells Yard and Riverside Walk and the Memorial Hall on West Street (signing walking routes through Bishops Meadow).

- 5 Initial observations:

Upper Hart CP and The Hart CP area – a map-based product is not necessary on the northwest corner. Signage may be better nearer Waitrose (FTC has a noticeboard on the wall). Add a map-based product near Evelyn Borelli Gardens for the UCA student population.

Junction of The Hart and West Street. The fingerpost here is such a feature it would be a shame to remove it.

The Borough, fingerpost to remain at the top of Goats Head Passage – 2 x map-based products in Central CP.

Royal Deer Junction, more detail required on proposed location. East Street has the potential for additional bus services, map-based product would be of benefit.

Farnham Hospital CP must not be promoted for use other than for accessing services.

- 6 Product Concept Design. See page 46 for 'Base Accent' and pages 47-51 for additional side panel design.

Farnham Green is a must on the base panel. Optional extras - subject to additional cost - cracked ceramic design for side panels only if needed.

### **Recommendation**

Subject to any comments by Council sign off on placement be delegated to the Town Clerk in consultation with the Leader and Lead Member of Tourism & Events.

### Farnham Town Council Biodiversity Policy Statement 2021

This Statement sets out Farnham Town Council's approach to the protection and enhancement of biodiversity in the town through policies for the conduct of nature conservation in Farnham with emphasis on coordination with partners.

#### Context

One of the factors making Farnham a popular place in which to live and work is its unique natural setting including an extensive green environment comprising 80 publicly owned sites, much farmland and private gardens which occupy a third of the town's area. Together these support a rich variety of plants and animals as indicated in records held and the number of sites either designated for their protection or managed for nature conservation.

#### Current Situation

These open spaces are managed in a number of ways according to their designation, individual characteristics and ownership. Although there is some management commonality, there is no overarching guidance. Farnham Town Council is actively working as a full member of the Farnham Biodiversity Partnership to prepare an Action Plan designed to conserve and enhance future biodiversity right across the town as part of its response to the Climate Emergency that has been declared.

#### General Considerations

In taking this step the Council recognises that it has a duty under legislation to consider biodiversity conservation within all its functions. This includes, within its limited scope or responsibilities as a Town Council:

- developing policies and strategies and putting them into practice
- managing its role within the planning system and fulfilling the biodiversity aspects of the Farnham Neighbourhood Plan
- managing :
  - land and buildings
  - woodlands and nature reserves
  - gardens, parks and public open space
  - community amenities eg sports grounds and cemeteries
  - waste and pollution
  - energy and water
  - wood and plant products
- influencing the development of infrastructure, such as roads, buildings or flood defences
- making decisions about procurement
- implementing relevant economic, environmental and social programmes

Open Spaces large and small contribute to the overall ambience of the town by providing seasonal interest through fruit, colour, fragrance and sight of animals. They also provide excellent spaces for recreational activities such as walking, running and cycling. The combination of these activities and the enjoyment of natural open spaces has positive health and well-being benefits which reduce the burden on physical and mental health services.



Green Infrastructure and wildlife corridors (Note 1) across the town provide important movement and feeding resources for plants and animals which help to increase resilience against Climate Change and strengthen resistance to invasive, non-native species.

Natural landscapes provide welcoming and relaxing backdrops within the urban environment, and provide an environmentally friendly filter whereby trees and woodlands absorb pollution and carbon dioxide from the air, particularly from road vehicles and aircraft.

Well-managed Nature Conservation Sites provide excellent habitats for a wide variety of plants and animals including protected species such as bats, sand lizards and great crested newts for which the town is a hot spot. They are also an excellent educational resource.

Habitats and species do not recognise man-made boundaries drawn on a map, and action taken on neighbouring land such as that incorporated in the surrounding Biodiversity Opportunity Areas can impact upon species and habitats within Farnham.

By understanding and appreciating the benefits that Nature Conservation provides, the Council can commit to strategies that safeguard and maximise opportunities for wildlife.

### **Statutory obligations**

Farnham Town Council understands and is committed to meeting its statutory and other obligations, including:

- The Wildlife and Countryside Act 1981 (WCA) as amended
- The Natural and Communities Act 2006 (NERC) The Conservation of Habitats and Species Regulations 2010 as amended (Habitats Directive)
- National, Regional and Local policies including:
- Biodiversity 2020: A strategy for England's wildlife and ecosystem services
- The National Planning Policy Framework
- The Waverley Local Plan Parts 1 and 2
- The Farnham Neighbourhood Plan
- The Farnham Design Statement 2021

### **Policy Priorities**

Farnham Town Council's approach in determining its Natural Conservation Policies are:

#### **1 Working in Partnership**

Farnham Town Council will work as a full member of the Farnham Biodiversity Partnership to ensure a current Farnham Biodiversity Action Plan (BAP) is in place to conserve and improve the biodiversity of the town. It will work with partners and landowners to ensure a strategic approach to the protection, enhancement, creation, promotion and management of all open spaces in the town including privately owned land.

In accordance with the NERC Act 2006, Farnham Town Council will consider biodiversity and conservation within the scope of its work.

#### **2 Management of Council owned sites**

Farnham Town Council will ensure that all sites in its ownership have appropriate management plans, and review action plans regularly. Each Management Plan will be compatible with Farnham's Biodiversity Action Plan, and appropriate National and Regional plans as far as possible.

Habitats will be managed using relevant and up-to-date management techniques. Where surveys identify a need for new habitats to be created, the Council will, in partnership with local groups and organisations, support the creation and management of those habitats, and, if necessary, seeking additional resources.

The Council will use its influence to protect and strengthen wildlife corridors throughout Farnham as appropriate. Where appropriate, Farnham Town Council will seek to achieve the status of Local Wildlife Sites within the Nature Conservation hierarchy on sites owned and managed by Farnham Town Council.

### **3 Protection of Species and habitats**

When a species, their movement or habitat is thought to be under threat on Farnham Town Council owned and managed land the Council will intervene by implementing appropriate actions for their maintenance and protection.

Farnham Town Council will act to reduce and control non-native invasive or damaging species on all Council owned and managed land through approved control programmes as per current legislation and best practice.

Farnham Town Council will, where possible, provide advice to private landowners on how to comply with the Biodiversity Action Plan and also how to comply with statutory legislation. Where there are breaches, Farnham Town Council will report all known incidents to the relevant authority and work with the Police to secure prosecution where possible.

### **4 Planning Applications**

When commenting on planning applications, Farnham Town Council will consider each application with the aim of minimising the impacts on biodiversity.

Where relevant planning applications outside Farnham affect nature conservation within the town, the Council will comment appropriately to safeguard wildlife and habitats.

Planning Applications that affect species and habitats will be reviewed to ensure they contain appropriate best practice surveys in a format as per CIEEM (The Chartered Institute of Ecology and Environmental Management ) guidance (<https://www.cieem.net/guidelines-for-ecological-report-writing>) and where this is not the case will raise with the Local Planning Authority.

#### **Review**

This Policy Statement will be reviewed every 5 years or earlier if required.

#### **Note 1: Definition of Green Infrastructure/Wildlife Corridors**

Green infrastructure is a network of multifunctional green space, urban and rural, which is capable of delivering a wide range of environmental and quality of life benefits for local communities.

Green infrastructure is not simply an alternative description for conventional open space. As a network it includes parks, open spaces, playing fields, woodlands, but also street trees, allotments and private gardens. It can also include streams, canals and other water bodies and features such as green roofs and walls. Reference <https://www.gov.uk/guidance/natural-environment#para027>



## FARNHAM TOWN COUNCIL

# E

### Notes

#### Planning & Licensing Consultative Working Group

---

#### Time and date

9.30 am on Monday 5th July, 2021

#### Place

Via Zoom video conferencing

---

#### Planning & Licensing Consultative Working Group Members Present:

Councillor John "Scotty" Fraser (Lead Member)  
Councillor Roger Blishen  
Councillor Brian Edmonds  
Councillor John Neale

Officers: Jenny de Quervain

#### 1. Apologies for Absence

Apologies were received from Councillors Hesse, Martin and Wicks.

#### 2. Disclosure of Interests

No disclosures of interest were received in relation to agenda items.

#### 3. Applications for Key/Larger Developments Considered

##### **Farnham Castle**

##### **PRA/2021/01346 Farnham Castle**

Officer:

16B WEST STREET, FARNHAM

General Permitted Development Order 2015, Schedule 2 Part 3 Class O - Prior Notification Application for change of use from offices (Class B1(a)) to 16 dwellings (Class C3).

**Farnham Town Council objects to the proposed change of use from office to residential and the cumulative effect of the development with the addition of application PRA/2021/01347 to the front for 1 dwelling in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan FNP2.**

The proposed total of 17 dwellings is overdevelopment. The town centre location has scope to provide a quality development of more spacious accommodation and the opportunity to have communal greenspaces in place of some of the 64 car parking spaces.

The shared vehicle and pedestrian access must comply with Farnham Neighbourhood Plan FNP30, it is narrow and hazardous to pedestrians on the pavement.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **PRA/2021/01347 Farnham Castle**

Officer: Alex Inglis

FIRST AND SECOND FLOOR FRONT, 16-18 WEST STREET FARNHAM

General Permitted Development Order 2015, Schedule 2 Part 3 Class O - Prior Notification Application for change of use from offices (Class BI(a)) to 1 dwelling (Class C3).

**Farnham Town Council objects to the proposed change of use from office to residential and the cumulative effect of the development with the addition of application PRA/2021/01346 to the rear for 16 dwellings, in the Town Centre Conservation Area covered by Farnham Neighbourhood Plan FNP2.**

The shared vehicle and pedestrian access must comply with Farnham Neighbourhood Plan FNP30, it is narrow and hazardous to pedestrians on the pavement.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **WA/2021/01400 Farnham Castle**

Officer: Flo Taylor

THE BISHOPS TABLE, BISHOPS TABLE HOTEL, 27 WEST STREET, FARNHAM GU9 7DR

Erection of extension and alterations to existing Hotel to create 7 dwellings, associated parking and amenity space.

**Farnham Town Council strongly objects to the proposed change of use from hotel to residential and extensions and alterations to The Bishops Table to create 7 dwellings.**

The loss of the business is unacceptable with its unique offering as a boutique hotel in the town centre. The application has not sufficiently demonstrated that the business is no longer viable as a hotel. In line with LPP1 polices EE1 and EE2, Farnham Town Council requests that Waverley Borough Council's Economic Development department review this application.

**An additional 7 dwellings is overdevelopment with the existing 4 dwellings to the rear of the hotel, not compliant with the Farnham Design Statement and Farnham Neighbourhood Plan polices FNPI New Development and Conservation, FNP2 Town Centre Conservation Area and FNPI6 Extensions. The proposed development will cause overlooking of both existing and new dwellings, have a negative impact on the neighbours' amenity and the listed building and its setting.**

**The shared vehicle and pedestrian access is very narrow and unsuitable for the additional vehicle movement. The parking provision of double bays are inaccessible with no space for vehicles to turn within the site, not compliant with Farnham Neighbourhood Plan FNP30.**

#### **WA/2021/01401 Farnham Castle**

Officer: Flo Taylor

THE BISHOPS TABLE, BISHOPS TABLE HOTEL, 27 WEST STREET, FARNHAM GU9 7DR

Listed building consent for the erection of extension and alterations to existing Hotel to create 7 dwellings.

**Farnham Town Council strongly objects to the proposed change of use from hotel to residential and extensions and alterations to The Bishops Table to create 7 dwellings.**

**The loss of the business is unacceptable with its unique offering as a boutique hotel in the town centre. The application has not sufficiently demonstrated that the business is no longer viable as a hotel. In line with LPP1 polices EE1 and EE2, Farnham Town Council requests that Waverley Borough Council's Economic Development department review this application.**

**An additional 7 dwellings is overdevelopment with the existing 4 dwellings to the rear of the hotel, not compliant with the Farnham Design Statement and Farnham Neighbourhood Plan polices FNPI New Development and Conservation, FNP2 Town Centre Conservation Area and FNPI6 Extensions. The proposed development will cause overlooking of both existing and new dwellings, have a negative impact on the neighbours' amenity and the listed building and its setting.**

**The shared vehicle and pedestrian access is very narrow and unsuitable for the additional vehicle movement. The parking provision of double bays are inaccessible with no space for vehicles to turn within the site, not compliant with Farnham Neighbourhood Plan FNP30.**

#### **Farnham Shortheath and Boundstone**

#### **WA/2021/01404 Farnham Shortheath and Boundstone**

Officer: Flo Taylor

46 SHORTHEATH ROAD, FARNHAM GU9 8SQ

Erection of 3 dwellings and 6 flats together with associated car parking, cycle and bin storage and landscaping following demolition of existing dwelling and associated buildings.

**Farnham Town Council strongly objects to the overdevelopment of the site of 1 dwelling to be replaced with a block of 6 flats and a terrace of 3 dwellings to the rear, not being compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPP1 policy TDI Townscape and Design.**

**The proposal not compliant with the Farnham Design Statement, is out of character with the street scene and not in keeping with pattern of development of larger individual dwellings on large plots. Although the density is higher at St**

**Thomas Close, this was allowed at appeal and prior to the Farnham Design Statement and Farnham Neighbourhood Plan being adopted.**

**The access for 12 parking spaces is too close to the mini roundabout on Shortheath Road and the location of a bus stop. The number of vehicle movements cannot be viewed as 'minor' given the site is currently one family home. Insufficient parking has been included to allow for 9 dwellings and visitors parking.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

#### **4. Applications Considered**

##### **Farnham Bourne**

###### **WA/2021/01479 Farnham Bourne**

Officer: Jessica Sullivan

ST BERNARDS, TILFORD ROAD, FARNHAM GU9 8HX

Erection of a single storey extension and alterations following demolition of existing rear conservatory and side utility room.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbours amenity with its vicinity so close to the boundary.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take**

place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **CA/2021/01445 Farnham Bourne**

Officer: Jack Adams

3 LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

GREAT AUSTINS CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

**Farnham Town Council strongly objects to the removal of trees, especially in a conservation area covered by Farnham Neighbourhood Plan policy FNP5 Great Austins Conservation Area and its setting. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. If removal is necessary, replacement trees must be planted in an appropriate location. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

#### **Farnham Castle**

#### **WA/2021/01457 Farnham Castle**

Officer: Daniel Holmes

Land At 6 MEAD LANE, FARNHAM GU9 7DY

Erection of a detached dwelling and associated works.

**Farnham Town Council strongly objects to the proposed new dwelling at land at 6 Mead Lane, not being compliant with Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP2 Town Centre Conservation Area and LPPI policy TDI Townscape.**

The proposed size and scale of the dwelling is overdevelopment and cramped on a restrictive site in the Town Centre Conservation Area, having a negative on the Grade II Listed Buildings, 5 and 6 Mead Lane, and the Buildings of Local Merit, 7-12 Mead Lane and their setting. It is out of character and contrary to the Farnham Design Statement with materials of dark/black horizontal timber cladding, light stone, light render and zinc cladding, slate tiles and light grey metal flat roof, grey slimline metal windows, coloured (yellow or grey) slimline metal doors. As with the refused application PIP/2020/0001, the proposal would result in a dwelling that would have a negative impact on the amenity of Pipistrel Cottage.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **WA/2021/01466 Farnham Castle**

Officer: Jackie Hammick

14 THE BRIDGE, SOUTH STREET, FARNHAM GU9 7RE

Certificate of Lawfulness under Section 192 for erection of a 1.2 m fence and gate.

**Provided that the materials and design in the plans are Conditioned as shown, Farnham Town Council has no objections to the proposed railings and gate.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01470 Farnham Castle**

Officer: Brett Beswetherick

45 RED LION LANE, FARNHAM GU9 7QN

Erection of extensions and alterations following demolition of existing garages.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP2 Town Centre Conservation Area, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01478 Farnham Castle**

Officer: Jessica Sullivan

39 CRONDALL LANE, FARNHAM GU9 7BG

Erection of extension and alterations to elevations following demolition of existing extension and detached store.



**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the adjoining neighbour's amenity.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

#### **Farnham Firgrove**

##### **HRA/2021/01489 Farnham Firgrove**

Officer: Carl Housden

ROUNDEL HOUSE, 16 FIRGROVE HILL, FARNHAM GU9 8LQ

Habitats and Species Regulations 2017 for assessment of the proposal's effect on the integrity of the Special Protection site.

**Provided that change of use is granted under prior approval PRA/2021/01185, the 4 dwellings must mitigate against the negative impact on the Special Protection Areas with financial contributions.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

##### **WA/2021/01389 Farnham Firgrove**

Officer: Daniel Holmes

17 LANCASTER AVENUE, FARNHAM GU9 8JY

Erection of extensions and alterations to elevations to include dormer and rooflights.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01392 Farnham Firgrove**

Officer: Jessica Sullivan

64A FIRGROVE HILL, FARNHAM GU9 8LL

Erection of an extension and alterations.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no. 64.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance**

and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01495 Farnham Firgrove**

Officer: Jessica Sullivan

FIELD VIEW, 52 UPPER WAY, FARNHAM GU9 8RF

Certificate of Lawfulness under Section 192 for alterations to existing garage to provide habitable accommodation; erection of a porch.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and sufficient parking is available within the boundary of the property.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01502 Farnham Firgrove**

Officer: Jessica Sullivan

27 BRIDGEFIELD, FARNHAM GU9 8AN

Erection of extensions and alterations to elevations.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbour's amenity at no.25.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

#### **Farnham Hale and Heath End**

##### **WA/2021/01390 Farnham Hale and Heath End**

Officer: Edward Hill

26 ALMA WAY, HEATH END, FARNHAM GU9 0QN

Certificate of Lawful development section 192 for erection of a single storey rear extension.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take**

place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **Farnham Moor Park**

##### **WA/2021/01414 Farnham Moor Park**

Officer: Jackie Hammick

BROOKLEY COTTAGE, 20 CROOKSBURY ROAD, FARNHAM GU10 1QE

Construction of vehicle access and gate posts following removal of existing vehicle access.

**The History and Constraints document is missing from this application.**

Brookley Close is land outside of the ownership of Brookley Cottage has no permission to create a new access in this location. Farnham Town Council objects to the proposed construction of a new vehicle access, the loss of the green boundary is unacceptable in an area covered by Farnham Neighbourhood Plan policy FNP8 South Farnham Arcadian Areas.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

##### **WA/2021/01415 Farnham Moor Park**

Officer: Brett Beswetherick

FYRINGS, 21 COMPTON WAY, FARNHAM GU10 1QY

Erection of oak framed garage and home office space above.

**The History and Constraints document is missing from this application.**

Farnham Town Council raises objection to this application unless the garage with home office space above is Conditioned ancillary to the dwelling and is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP8 South Farnham Arcadian Areas, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01416 Farnham Moor Park**

Officer: Brett Beswetherick

COPPER TREE HOUSE, 19 COMPTON WAY, FARNHAM GU10 1QY

Erection of oak framed garage and home office space above.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the garage with home office space above is Conditioned ancillary to the dwelling and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP8 South Farnham Arcadian Areas, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by**

parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01454 Farnham Moor Park**

Officer: Daniel Holmes

ROSEMONT, TEMPLES CLOSE, FARNHAM GU10 1RB

Erection of a dwelling and garage with associated works following demolition of existing dwelling and outbuildings.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the replacement dwelling and garage are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP8 South Farnham Arcadian Areas and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01461 Farnham Moor Park**

Officer: Daniel Holmes

LAND AT 9 UPPER SOUTH VIEW, FARNHAM GU9 7JW

Erection of a dwelling and garage with associated works.

**Farnham Town Council strongly objects to the proposed backlands development, not being compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPP1 policy TDI Townscape and Design. The proposal will have a negative impact on the character of the Heritage Asset, Farnham Park, a Grade II Listed Park and Garden contrary to LPP1 policy HA1 and retained policies HE3 and HE5 of the Local Plan 2002 and on the neighbours' amenity on Upper South View and High Park Road with overlooking. The access is unsuitable for construction and the additional vehicle movement on Upper South View, a very narrow and congested road with limited parking.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **Farnham Shortheath and Boundstone**

##### **WA/2021/01476 Farnham Shortheath and Boundstone**

Officer: Jackie Hammick

BRIGADOON, 1 SANDROCK HILL ROAD, WRECCLESHAM, FARNHAM GU10 4NR

Certificate of Lawfulness under Section 192 for erection of a detached garage.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the garage is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

##### **TM/2021/01384 Farnham Shortheath and Boundstone**

Officer: Jack Adams

21 LYNTON CLOSE, FARNHAM GU9 8US

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA300

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March**



to August – checking for active nests is essential, prior to cutting and pruning during this period.

**TM/2021/01434 Farnham Shortheath and Boundstone**

Officer: Jack Adams

31 SHORTHEATH ROAD, FARNHAM GU9 8SN

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 26/00

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**Farnham Upper Hale**

**NMA/2021/01438 Farnham Upper Hale**

Officer: Lara Davison

MANDALAY, LAWDAY PLACE LANE, FARNHAM GU9 0BT

Amendment to WA/2020/1423 Omit high level glazed dormer and add smaller Nantucket style dormer.

**This application refused on 25 June 2021 as 'material' not 'non-material'. No further comments required.**

**WA/2021/01426 Farnham Upper Hale**

Officer: Clare Woodhatch

18 UPPER OLD PARK LANE, FARNHAM GU9 0AT

Erection of extensions, garage and garden room, alterations to elevations and fenestration with associated landscaping, following demolition of existing extension, garage and garden room.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions, alterations, garage and garden room are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01467 Farnham Upper Hale**

Officer: Brett Beswetherick

30 WINDERMERE WAY, FARNHAM GU9 0DS

Erection of a two storey extension and alterations to elevation following demolition of an existing porch.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**Farnham Weybourne and Badshot Lea**

**WA/2021/01355 Farnham Weybourne and Badshot Lea**

Officer: Jessica Sullivan

56 COPSE AVENUE, FARNHAM GU9 9EA

Erection of extensions, alterations and detached outbuilding.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions, alterations and detached outbuilding are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development**

and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

**Local Plan Part I (LLPI) policy TDI Townscape and Design states:** account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition:** Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01393 Farnham Weybourne and Badshot Lea**

Officer: Daniel Holmes

BARN COTTAGE, BADSHOT FARM LANE, BADSHOT LEA, FARNHAM GU9 9HY

Erection of extensions and alterations to elevations.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states:** account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition:** Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's**

**report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01405 Farnham Weybourne and Badshot Lea**

Officer: Carl Housden

LAND AT SUMMERFIELD COTTAGE, RUNFOLD ST GEORGE, BADSHOT LEA GU10 1PP  
Approval of reserved matters (appearance, landscaping and scale) following the outline approval under appeal reference APP/R3650/W/16/3161635 (WA/2016/0406) for the erection of 3 dwellings.

**The appeal on application WA/2016/0406 for Outline planning permission was allowed on 11 September 2017. The valid date of this application is 26 March 2021.**

**Farnham Town Council objects to the validity of this application. The Inspector's Schedule of Conditions stated:**

**1) Details of the appearance, landscaping and scale (hereinafter called "the reserved matters") shall be submitted to and approved in writing by the local planning authority before any development takes place and the development shall be carried out as approved. 2) Application for approval of the reserved matters shall be made to the local planning authority not later than 3 years from the date of this permission. 3) The development hereby permitted shall take place not later than 2 years from the date of approval of the last of the reserved matters to be approved.**

**Though outline applications are extant for 5 years, reserve matters must be applied for within the first 3 years.**

**Farnham Town Council requests clarification on the validity of this application.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**TM/2021/01403 Farnham Weybourne and Badshot Lea**

Officer: Jack Adams

9 WOODBOURNE, FARNHAM GU9 9EF

APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 01/02

**Farnham Town Council, subject to the Arboricultural Officer's comments, welcomes the maintenance of trees to extend their life and associated amenity. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

## **Farnham Wrecclesham and Rowledge**

Amendments received

**Amended roof design resulting in the removal of habitable accommodation in the roof space.**

### **WA/2021/0093 Farnham Wrecclesham and Rowledge**

Officer: Lara Davison

Erection of extensions and alterations to roof space to provide habitable accommodation.  
20 & 21 COLESON HILL ROAD, WRECCLESHAM GU10 4QQ

**Farnham Town Council acknowledges the amended roof plan to remove the habitable accommodation and excessive rooflights. Farnham Town Council maintains its objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and WBC Parking Guidelines. Coleson Hill Road is congested with on-street parking and cars often parking on the pavements causing a hazard to pedestrians.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

### **WA/2021/01453 Farnham Wrecclesham and Rowledge**

Officer: Jessica Sullivan

7 HERON CLOSE, WRECCLESHAM GU9 8WF

Erection of extension and alterations to elevations.

**The History and Constraints document is missing from this application.**

**Farnham Town Council objects to the extension and alterations, not being compliant with the Farnham Design Statement, Farnham Neighbourhood Plan FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and having a negative impact on the neighbours' amenity from light pollution.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**NMA/2021/01437 Farnham Wrecclesham and Rowledge**

Officer: Philippa Smyth

PINECROFT, CHERRY TREE WALK, ROWLEDGE GU10 4AD

Amendment to WA/2021/0229

**Farnham Town Council objects to this application as non material. With the long list of changes proposal a new application would be more appropriate.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**5. Other Applications Considered**

**Farnham Moor Park**

**WA/2021/01398 Farnham Moor Park**

Officer: Carl Housden

CHAMBERS, HOMEFIELD SANDPIT, GUILDFORD ROAD, FARNHAM GU10 1PG

Consultation on a County Matter; first periodic review (review of old minerals permission under Schedule 14 of the Environment Act 1995) of WA97/1204 and GU97/1106 dated 27 November 1997 as modified by appeal decision M25/1/39 dated 5 December 2000 for the approval of new conditions at Homefield Sandpit.

**Further advice being sought from Surrey County Council.**

**6. Licensing Applications Considered**

**Pavement License - New Application**

Bills Farnham, 6-7 Castle Street, Farnham GU9 7HR

An application has been received for a temporary pavement licence from 28 June 2021 to 30 September 2021 for the hours of 09.00 -00.00, for 15 tables and 30 chairs together with picket fence style barriers and umbrellas.

**Farnham Town Council objects to the use of the highway in Castle Street due to the pavement widening measurements.**

## **Premises Licence – Variation**

The Hop Blossom, 50 Long Garden Walk, Farnham, GU9 7HX  
Fuller, Smith and Turner Plc

An application has been received for an amended variation to a premises licence. The application is for further amendment of Condition 1 attached at a hearing a Annexe 3, currently “No glasses or bottles shall be taken outside the premises after 21:00 and the Designated Premises Supervisor or a suitably trained member of staff shall ensure no-one is drinking outside after that time.” to be amended to “No glasses or bottles shall be taken outside the premises after 21:00 hours and the Designated Premises Supervisor or a suitably trained member of staff shall ensure no Hop Blossom customers are drinking outside after 22:00.” No changes are to be made to the other licensable activities.

**Comments to be sought from Castle Ward Councillors.**

### **7. Public speaking at Waverley Planning Committee**

There were none for this meeting.

### **8. Date of next meeting**

19<sup>th</sup> July 2021.

The meeting ended at 11.50 am

Notes written by Jenny de Quervain

Date of next meeting 19<sup>th</sup> July

This page is intentionally left blank





# FARNHAM TOWN COUNCIL

# F

## Notes

### Planning & Licensing Consultative Working Group

---

#### **Time and date**

9.30 am on Monday 19th July, 2021

#### **Place**

Hybrid meeting: Council Chamber, Farnham Town Council, South Street, Farnham GU9 7RN and via Zoom video conferencing

---

#### **Planning & Licensing Consultative Working Group Members Present:**

Councillor Roger Blishen (Lead Member for this meeting)  
Councillor Brian Edmonds  
Councillor Michaela Martin  
Councillor John Neale

Officers: Jenny de Quervain

#### **1. Apologies for Absence**

Apologies were received from Councillors Fraser (Lead Member), Hesse and Wicks.

In the absence of the Lead Member, Councillor Neale nominated Councillor Blishen to lead this meeting, Councillor Martin seconded the nomination.

#### **2. Disclosure of Interests**

None were received.

#### **3. Applications Considered for Key/Larger Developments**

There were none for this meeting.

#### **4. Applications Considered**

##### **Farnham Bourne**

##### **WA/2021/01505 Farnham Bourne**

Officer: Daniel Holmes

15 OLD FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HD

Erection of extensions and alterations and demolition of outbuilding (revision of WA/2020/1443).

Extensions and alterations to existing dwelling pursuant to the granting of consent for a similar proposal, planning reference WA/2020/1443 dated 21 February 2021.

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included. Two further applications are in progress, WA/2021/01593 and WA/2021/01665.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

#### **WA/2021/01593 Farnham Bourne**

Officer: Daniel Holmes

15 FOREST HOUSE, OLD FRENHAM ROAD, LOWER BOURNE GU10 3HD

Application under Section 73 to vary Condition 1 of WA/2020/1444 (approved plans) to retain the shed and green house and partially retain outbuilding B.

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included. Two further applications are in progress, WA/2021/01505 and WA/2021/01665.**

**Farnham Town Council strongly objects to the varying of Condition 1 to retain the outbuildings, shed and green house. Approved application WA/2020/1444 removed these elements to reduce the built form on the site to make way for a larger dwelling. The applicant's interpretation of the Officer's report is irrelevant, the site is located outside the Built-up Area of the Farnham Neighbourhood Plan in an area of High Landscape Value and Sensitivity, covered by policies FNPI and FNPI0.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01665 Farnham Bourne**

Officer: Edward Hill

FOREST HOUSE, 15 OLD FRENHAM ROAD, LOWER BOURNE, FARNHAM GU10 3HD

Erection of a detached outbuilding to provide ancillary accommodation following demolition of existing outbuildings.

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included. WA/2021/01505 and WA/2021/01593.**

**Farnham Town Council strongly objects to the proposed erection of a detached outbuilding to provide ancillary accommodation following demolition of existing outbuildings. Application WA/2021/1593 is applying to vary Condition I of WA/2020/1444 to retain the shed and green house and partially retain outbuilding B. This application seeks to demolish these elements to make way for a new outbuilding with further accommodation! The site is located outside the Built-up Area of the Farnham Neighbourhood Plan, in an area of High Landscape Value and Sensitivity, the further development of the site is contrary to policies FNPI and FNPI0.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01546 Farnham Bourne**

Officer: Philippa Smyth

25 MIDDLE BOURNE LANE, LOWER BOURNE, FARNHAM GU10 3NH

Erection of extensions, alterations to elevations and fenestrations and construction of vehicular access.

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included.**

**Farnham Town Council strongly objects to the proposed parking to the front of the property, having a negative impact on the street scene and no ability to provide turning for vehicles to access the roadway in forward gear, being hazardous to pedestrians and other road users. A previous driveway was granted permission under WA/2020/0668 utilising the garden land to the east – this is now shown outside the red line on both ‘existing’ and ‘proposed’ site plans, where is the access to the new development to the rear granted permission under WA/2020/0669?**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**To enable those reviewing and determining this application, Farnham Town Council’s comments must appear in full on the planning portal and in the Officer’s report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01557 Farnham Bourne**

Officer: Edward Hill

WOODWAYS, 15 AVELEY LANE, FARNHAM GU9 8PW

Certificate of Lawfulness under Section 192 for erection of extension and alterations to elevations and roofline.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI 6 Extensions, Residential Extensions SPD and LLPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbours amenity with its vicinity so close to the boundary.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council’s comments must appear in full on the planning portal and in the Officer’s report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account**

**any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01600 Farnham Bourne**

Officer: Edward Hill

18 GREENHILL ROAD, FARNHAM GU9 8JP

Erection of two story side extension, 1.5 storey front extension following demolition of existing hall, installation of a new dormer window, installation of french doors and internal alterations  
**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included.**

**Located adjacent to the Great Austins Conservation Area and in the South Farnham Arcadian Area, it is vital to retain the character of the property and its setting.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP5 Great Austins Conservation Area and its setting, FNP8 South Farnham Arcadian Areas, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TD1 Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the adjoining neighbour's amenity.**

**Local Plan Part I (LLPI) policy TD1 Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**CA/2021/01516 Farnham Bourne**

Officer: Jack Adams

5 LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

GREAT AUSTINS CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

**Farnham Town Council welcomes the maintenance of trees to extend their life and associated amenity but strongly objects to the removal of trees, especially in a conservation area covered by Farnham Neighbourhood Plan policy FNP5 Great Austins Conservation Area and its setting and FNP8 South Farnham Arcadian**

**Areas.** In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure. If removal is necessary, a replacement tree must be planted in an appropriate location. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

**TM/2021/01552 Farnham Bourne**

Officer: Jack Adams

24 LONGDOWN ROAD, FARNHAM GU10 3JL

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT TO TREE PRESERVATION ORDER

**Farnham Town Council leaves to the Arboricultural Officers.** Located in an area defined by its trees, covered by Farnham Neighbourhood Plan policy FNP8 South Farnham Arcadian Areas, and in response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

**TM/2021/01553 Farnham Bourne**

Officer: Jack Adams

8 LATCHWOOD LANE, FARNHAM GU10 3HB

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER

**Farnham Town Council leaves to the Arboricultural Officers.** Located in an area defined by its trees, covered by Farnham Neighbourhood Plan policy FNP8 South Farnham Arcadian Areas, and in response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

**Farnham Castle**

**WA/2021/01592 Farnham Castle**

Officer: Edward Hill

13 THREE STILES ROAD, FARNHAM GU9 7DE

Erection of extension, alterations to roof space and garage to form habitable accommodation and alterations to elevations.

**The Town and Country Planning (Development Management Procedure) Order 2015, Article 22 (4) states:** The information to be provided to the consultee for the purposes of the consultation, pursuant to section 54(5)(b) of the 2004 Act, is such information as will enable that person to provide a substantive response.

**Farnham Town Council objects to this application as no elevation drawings have been included.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account**

**any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01605 Farnham Castle**

Officer: Carl Housden

UNITS B AND C, CRONDALL PLACE, ALTON ROAD, FARNHAM GU10 5EH

Change of use from storage and distribution (Use Class B8) to general industrial (Use Class B2) for a micro brewery together with the installation of a flue.

**Farnham Town Council has no objections to the change of use from Class B8 to Class B2 to accommodate the micro brewery. A new licensing application must be submitted to allow for the business to operate.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01628 Farnham Castle**

Officer: Carl Housden

LOCH FYNE, 3 DOWNING STREET, FARNHAM GU9 7NX

Application under Section 73A to vary Condition 6 of WA/2019/0004 (use of the garden restricted to 08:00 to 22:00 Mondays to Sundays) to allow use of the garden to be restricted to the hours of 08:00 to 23:00 Mondays to Sundays.

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included.**

**Farnham Town Council strongly objects to the proposed garden use extension from 22.00 to 23.00, 7 days a week, having a negative impact of the residential neighbours in the surrounding properties from noise disturbance.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01666 Farnham Castle**

Officer: Edward Hill

24 CRONDALL LANE, FARNHAM GU9 7BQ

Erection of extensions, alterations to elevations, conversion of part of habitable space to garage space and associated landscaping, following demolition of existing extension and outbuilding.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extensions and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP2 Town Centre Conservation Area, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable**

Construction and has no negative impact on the neighbours' amenity with first floor elements.

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

#### **Farnham Firgrove**

##### **WA/2021/01542 Farnham Firgrove**

Officer: Edward Hill

1 DARVILL HEIGHTS, THE FAIRFIELD, FARNHAM GU9 8AL

Certificate of Lawfulness under Section 192 for alterations to roof space and garage to provide habitable accommodation.

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included.**

**Farnham Town Council strongly objects to the proposed alterations to the roof space with the side dormer being dominant in the street scene and overbearing to the neighbouring property, not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take**



place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **WA/2021/01589 Farnham Firgrove**

Officer: Jessica Sullivan

9 BRAMBLETON AVENUE, FARNHAM GU9 8QU

Application under Section 73 to vary Condition 1 of WA/200/2011 (approved plan numbers) allow the removal of the existing garages.

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included.**

**Provided that sufficient parking is available within the boundary of the property to meet WBC Parking Guidelines, Farnham Town Council has no objection to the removal of the flat roof garages approved in Condition 1 under WA/2020/2011.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **Farnham Hale and Heath End**

##### **PRA/2021/01570 Farnham Hale and Heath End**

Officer: Philippa Smyth

138 FARNBOROUGH ROAD, FARNHAM GU9 9BD

General Permitted Development Order 2015, Schedule 2, Part 3, Class M - Prior Notification Application for change of use of the ground floor rear and first floor from retail (Use Class A1) to 3 dwellinghouses (Use Class C3) and for building operations reasonably necessary for the conversion.

**Farnham Town Council strongly objects to the proposed change of use from Class A1 to Class C3. Under General Permitted Development Order 2015, Schedule 2, Part 3, Class M the proposed development must demonstrate the impact on transport and highways. Location plans of the parking provision need to be provided showing highway access, in and out of the parking spaces.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01506 Farnham Hale and Heath End**

Officer: Jessica Sullivan

LONG MYND, HALE REEDS, FARNHAM GU9 9BN

Erection of a two storey attached dwelling, following demolition of detached garage; closing up of a door and window to the side elevation and alteration from a window to a door at the rear elevation of the existing house known as Longmynd; creation of a new vehicular access (revision of WA/2020/1481).

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included.**

**Farnham Town Council strongly objects to the proposed two storey attached dwelling. The application, as with the previously refused application WA/2020/1481 and previously withdrawn application WA/2020/0569, fails to demonstrate parking can be provided for the existing and new dwellings. The proposed dwelling is cramped and overdevelopment of the garden of Long Mynd, having a negative impact on the host dwelling and neighbouring property Sundown, not being compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPPI policy TDI Townscape and Design.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01543 Farnham Hale and Heath End**

Officer: Edward Hill

19 EAST AVENUE, FARNHAM GU9 0RA

Certificate of Lawfulness under Section 192 for erection of a single storey rear extension.

**Provided that the extension is confirmed lawful, Farnham Town Council has no objections.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance**

and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01549 Farnham Hale and Heath End**

Officer: Daniel Holmes

48 KNIGHTS ROAD, FARNHAM GU9 9DA

Erection of a single story side and rear extension

**The Town and Country Planning (Development Management Procedure) Order 2015, Article 22 (4) states: The information to be provided to the consultee for the purposes of the consultation, pursuant to section 54(5)(b) of the 2004 Act, is such information as will enable that person to provide a substantive response.**

**Farnham Town Council objects to this application as no elevation drawings have been included to enable a substantive response. The proposed extension appears to be against the boundary of no. 50.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01580 Farnham Hale and Heath End**

Officer: Edward Hill

8 THE FAIRWAY, FARNHAM GU9 9BB

Certificate of Lawfulness under Section 192 for alterations to roof space to provide habitable accommodation including dormer window.

**Provided that the alterations are confirmed lawful, Farnham Town Council has no objections.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account

**any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01584 Farnham Hale and Heath End**

Officer: Edward Hill

6 EAST AVENUE, FARNHAM GU9 0RA

Erection of extension and alterations.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**NMA/2021/01513 Farnham Hale and Heath End Ward**

Officer: Carl Housden

115 UPPER WEYBOURNE LANE, FARNHAM GU9 9DD

Amendment to WA/2020/0841 Changes to porch roof and minor window alterations

**Farnham Town Council objects to the application being allowed without consultation. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**Farnham Moor Park**

**WA/2021/01590 Farnham Moor Park**

Officer: Daniel Holmes

HEWITTS FARMHOUSE, TONGHAM ROAD, RUNFOLD, FARNHAM GU10 1PJ

Listed Building consent for internal alterations.

The History and Constraints document is missing from this application.

Farnham Town Council raises objection to this application unless the alterations are approved by the Heritage Officer and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

#### **CA/2021/01517 Farnham Moor Park**

Officer: Jack Adams

WAVERLEY ABBEY HOUSE, WAVERLEY LANE, FARNHAM GU9 8EP

WAVERLEY ABBEY CONSERVATION AREA WORKS TO AND REMOVAL OF TREES

Farnham Town Council leaves to the Arboricultural Officers. In response to a climate emergency, it is vital to retain green infrastructure in line with LPP1 policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.

#### **Farnham Shortheath and Boundstone**

Amendments received

**Removal of proposed carport structure**

**Amended design of roof for proposed side extension**

#### **WA/2021/01173 Farnham Shortheath and Boundstone**

Officer: Lara Davison

13 FROG HOLLOW, LAUREL GROVE, WRECCLESHAM GU10 4NU

Erection of porch, single storey side and rear extensions and attached car port following demolition of existing garage.

Farnham Town Council maintains its objection to proposed extensions up against the boundary of 15 Laurel Grove, having a negative impact owing to the excessive length of the extension, it would create an unneighbourly enclosing effect and be overbearing and dominant. The hedging between properties is vital to retain the character and to be compliant with LPP1 policies CCI Climate Change and NE2 Green and Blue Infrastructure. The proposals is not compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.

**WA/2021/01660 Farnham Shortheath and Boundstone**

Officer: Daniel Holmes

10 BIRCH CLOSE, WRECCLESHAM, FARNHAM GU10 4TJ

Erection of extensions and alterations.

**The History and Constraints document is missing from this application.**

Farnham Town Council raises objection to this application unless the extensions are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.

Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.

Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.

To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning

**(Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

### **Farnham Upper Hale**

#### **WA/2021/01579 Farnham Upper Hale**

Officer: Edward Hill

13 LAWDAY LINK, FARNHAM GU9 0BS

Certificate of Lawfulness under Section 191 for a front and side extension.

**Farnham Town Council strongly objects to retrospective planning applications. If the extensions are deemed unlawful, enforcement action must be taken for development without permission.**

#### **WA/2021/01587 Farnham Upper Hale**

Officer: Daniel Holmes

12 FARNHAM PARK DRIVE, FARNHAM GU9 0HS

Erection of 8 foot boundary fence.

**Farnham Town Council strongly object to the height of the replacement fence and its negative impact on the historic park and its setting. New fencing must not be dug into the ground and space must be left at ground level for the passage of smaller animals such as the hedgehog.**

### **Farnham Weybourne and Badshot Lea**

#### **WA/2021/01511 Farnham Weybourne and Badshot Lea**

Officer: Edward Hill

7 ROWHILLS CLOSE, FARNHAM GU9 9EQ

Erection of a single storey side extension

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's**

**report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01547 Farnham Weybourne and Badshot Lea**

Officer: Brett Beswetherick

4 ORCHARD CLOSE, BADSHOT LEA, FARNHAM GU9 9LJ

Erection of extensions, alterations to elevations and fenestration, and alterations to garage.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01548 Farnham Weybourne and Badshot Lea**

Officer: Brett Beswetherick

15 WEYBOURNE ROAD, FARNHAM GU9 9ER

Erection of a single storey rear extension.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPPI policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and no negative impact on the adjoining neighbour's amenity.**



**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01615 Farnham Weybourne and Badshot Lea**

Officer: Edward Hill

1 WOODSIDE ROAD, FARNHAM GU9 9DS

Erection of boundary fence, new vehicular access, dropped kerb and associated hard landscaping  
**Farnham Town Council strongly objects to the wooden fencing with concrete posts at 1830mm high, having a negative impact on the street scene and not being compliant with the Farnham Design Statement and Farnham Neighbourhood Plan policy FNPI New Development and Conservation. The adjacent property has a low wall and hedging for privacy, this is more appropriate for the setting. It is the responsibility of the applicant to reinstate the verge and redundant dropped kerb.**

**WA/2021/01659 Farnham Weybourne and Badshot Lea**

Officer: Daniel Holmes

1 RUNFOLD BAKERY, RUNFOLD ST GEORGE, BADSHOT LEA, FARNHAM GU10 1PL

Listed Building consent for erection of single storey extension following demolition of existing extension.

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the oak garden room is approved by the Heritage Officer and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPII policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and no negative impact on the adjoining neighbour's amenity.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01662 Farnham Weybourne and Badshot Lea**

Officer: Daniel Holmes

**1 RUNFOLD BAKERY, RUNFOLD ST GEORGE, BADSHOT LEA, FARNHAM GU10 1PL**

**Erection of single storey extension following demolition of existing extension.**

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the oak garden room is approved by the Heritage Officer and confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNPI6 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and no negative impact on the adjoining neighbour's amenity.**

**Local Plan Part 1 (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01661 Farnham Weybourne and Badshot Lea**

Officer: Daniel Holmes

**7 WENTWORTH CLOSE, FARNHAM GU9 9HH**

**Erection of extension and alterations.**

**The History and Constraints document is missing from this application.**

**Farnham Town Council raises objection to this application unless the extension and alterations are confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP16 Extensions, Residential Extensions SPD and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

#### **Farnham Wrecclesham and Rowledge**

##### **WA/2021/01544 Farnham Wrecclesham and Rowledge**

Officer: Daniel Holmes

8 BURNT HILL WAY, WRECCLESHAM, FARNHAM GU10 4RN

Erection of a dwelling following partial demolition of existing dwelling and demolition of all existing outbuildings.

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included.**

**Farnham Town Council raises objection to this application unless the new dwelling is confirmed compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation, FNP8 South Farnham Arcadian Areas and LPP1 policy TDI Townscape and Design, CCI Climate Change and CC2 Sustainable Construction and has no negative impact on the neighbours amenity with its vicinity so close to the boundary.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**Space must be available on-site for construction vehicles and materials, COVID-19 Site Operating Procedures must be followed and WBC approved construction hours be a standard condition: Construction works, including works of site clearance and ground preparation, and including deliveries to and from the site, shall not take place other than between 08.00-18.00 hours Monday-Friday, 08.00-13.00 hours on Saturdays and at no time on Sundays or on Bank or Public holidays.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01606 Farnham Wrecclesham and Rowledge**

Officer: Carl Housden

WRECCLESHAM TENNIS CLUB, WRECCLESHAM RECREATION GROUND, RIVERDALE, FARNHAM

Replacement of existing Floodlit 24 luminaires on 3 courts with the equivalent 12 new LED luminaires on existing 8m poles.

**Provided that the new lighting has no additional overspill compared with existing, Farnham Town Council has no objection.**

**WA/2021/01613 Farnham Wrecclesham and Rowledge**

Officer: Wanda Jarnecki

LITTLE GORSEDENE, THE LONG ROAD, ROWLEDGE, FARNHAM GU10 4EB

Erection of extensions following demolition of existing conservatory (revision of WA/2020/0851).

**The History and Constraints document is missing from this application. To enable an application to be fully considered, previous planning history and policies relevant to the site must be included.**

**Farnham Town Council strongly objects to the proposed extensions. As with previously refused application WA/2020/0851, the proposal has not fully addressed the harm to the residential amenity of the adjoining property Gorsedene House, though some adjustments have been made towards the adjoining Gorsedene Lodge.**

**By virtue of being adjoining properties, the proximity of the bulk and mass is overbearing towards both Gorsedene House and Gorsedene Lodge, not compliant with the Farnham Design Statement, Farnham Neighbourhood Plan policy FNPI New Development and Conservation and LPP1 policy TDI Townscape and Design.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning**

**(Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**WA/2021/01658 Farnham Wrecclesham and Rowledge**

Officer: Daniel Holmes

STOCKTON, 28 HIGH STREET, ROWLEDGE, FARNHAM GU10 4BT

Alterations to garage roof to provide storage space, installation of solar panels and roof lights together with erection of an external staircase.

**Farnham Town Council strongly objects to the proposed height of the garage roof to create first floor accommodation. Due to the location in front of the property, close to the boundary with the road, the proposal is contrary to the Farnham Design Statement and Residential Extensions SPD and LPPI policy TDI Townscape and Design.**

**Local Plan Part I (LLPI) policy TDI Townscape and Design states: account will be taken of design guidance adopted by the Council including design and development briefs, Conservation Area Appraisals and associated Management Plans, town and village design statements and other design policies and guidance produced within subsequent Development Plan Documents, Supplementary Planning Documents and Neighbourhood Plans.**

**To enable those reviewing and determining this application, Farnham Town Council's comments must appear in full on the planning portal and in the Officer's report. In accordance with the provisions of the Town and Country Planning (Development Management Procedure) Order 2015, Article 25: Representation by parish councils before determination of application; the LPA must take into account any representations received from the council of the parish; the appropriate authority must notify the council of the parish the terms of the decision.**

**TM/2021/01558 Farnham Wrecclesham and Rowledge**

Officer: Jack Adams

MEADOW WAY, FARNHAM GU10 4DY

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 47/99

**Farnham Town Council leaves to the Arboricultural Officers. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

**TM/2021/01559 Farnham Wrecclesham and Rowledge**

Officer: Jack Adams

MEADOW WAY/MAYFIELD ESTATE, ROWLEDGE, FARNHAM GU10 4DY

APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 47/99

**Farnham Town Council leaves to the Arboricultural Officers. In response to a climate emergency, it is vital to retain green infrastructure in line with LPPI policy CCI Climate Change and NE2 Green and Blue Infrastructure. Though more relevant to hedge cutting, the bird nesting season is generally March to August – checking for active nests is essential, prior to cutting and pruning during this period.**

## 5. Licensing Applications Considered

### Premises Licence – Variation

The Hop Blossom, 50 Long Garden Walk, Farnham, GU9 7HX  
Fuller, Smith and Turner Plc

An application has been received for an amended variation to a premises licence. The application is for further amendment of Condition 1 attached at a hearing a Annexe 3, currently “No glasses or bottles shall be taken outside the premises after 21:00 and the Designated Premises Supervisor or a suitably trained member of staff shall ensure no-one is drinking outside after that time.” to be amended to “No glasses or bottles shall be taken outside the premises after 21:00 hours and the Designated Premises Supervisor or a suitably trained member of staff shall ensure no Hop Blossom customers are drinking outside after 22:00.” No changes are to be made to the other licensable activities.

**Several town centre pubs situated in residential areas operate with drinks outside until 22.00. Farnham Town Council has no objections to customers of the Hop Blossom having drinks outside until 22.00. The current timing of 21.00 dates back decades to a previous landlord who received many complaints about noise and behaviour of patrons.**

### Premises Licence – New

Gin & Chocolate Ltd, 5 The Borough, Farnham, GU9 7NA

An application has been received for a new premises licence. The application is for Off sales of alcohol 09:00-18:00 Monday to Saturday and 11:00-16:00 Sunday (Between 1st December and 24th December 09:00-20:00 Monday to Saturday and 11:00-16:00 Sunday) and Opening hours 09:00-20:00 Monday to Friday and 09:00-18:00 Saturday and Sunday (Between 1st December and 24th December 09:00-20:00 Monday to Saturday and 11:00-16:00 Sunday).

**Farnham Town Council has no objections to the new premises licence for Gin & Chocolate Ltd, 5 the Borough Farnham.**

### Premises Licence – New

Hamilton’s Tea House Ltd, 17 Downing Street, Farnham, GU9 7PB

An application has been received for a new premises licence. The application is for On and off sales of alcohol 09:00-23:00 Monday to Sunday; and Opening hours 07:00-23:00 Monday to Sunday (Normal operating hours 09:00-18:00 7 days a week, with the extended hours only required for a number of private events and additional hours as needed by the business).

**Farnham Town Council has no objections to the new premises licence for Hamilton’s Tea House Ltd, 17 Downing Street, Farnham.**

For information only

### Pavement Licence - New Application - Refused

Bills Farnham, 6-7 Castle Street, Farnham GU9 7HR

**WBC Licensing Manager and WBC Head of Service have now considered this application and have refused it following an objection from Surrey County Council Highways who said “Due to safety reasons we cannot agree for tables / chairs to be**

**placed on the carriageway, this include parking bays. Tables and chairs can only be considered for footway.”**

**6. Public speaking at Waverley Planning Committee**

There were none for this meeting.

**7. Date of next meeting**

2<sup>nd</sup> August 2021.

The meeting ended at 10.38 am

Notes written by Jenny de Quervain

This page is intentionally left blank